



汶萊中華中學

Chung Hwa Middle School

No.1, Jalan Berangan, Bandar Seri Begawan, BS8211, Negara Brunei Darussalam.

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Ruj. Kami/Our Ref.: RFT/2026/002

Ruj. Tuan/Your Ref.:

## INVITATION TO TENDER

### METAL ROOF SURFACE PREPARATION, REPAIR, AND PROTECTIVE COATING WORKS AT CHUNG HWA MIDDLE SCHOOL, B.S.B.

(SPECIFICATION AS PER ATTACHED)

CLOSING DATE : 22<sup>nd</sup> Jun 2026  
TIME : 10.00AM  
PLACE OF SUBMISSION : QUOTATION/TENDER BOX (FIRST FLOOR)  
ADMINISTRATION RECEPTION COUNTER  
CHUNG HWA MIDDLE SCHOOL, B.S.B.  
JALAN BERANGAN, BS8211  
BRUNEI DARUSSALAM

Yours sincerely,

**TEO SIEW YING**

The Acting Principal

# **INSTRUCTION TO TENDERERS**

## **1. ELIGIBILITY**

- Tenderer must be a registered company in Brunei with valid Business Certificate of Registration.
- Tenderers are required to submit their Company's Certificate of Incorporation or Firm's Certificate of Registration as applicable.

## **2. SUBMISSION OF TENDER**

- The Tender, including dully completed Tender Form and all other accompanying documents are to be submitted in a sealed envelope addressed to :

Head of Procurement Committee  
Chung Hwa Middle School  
Bandar Seri Begawan  
Negara Brunei Darussalam

- The envelope shall marked the tender reference, description, closing date and time.
- All documents and materials such as brochures must be stamped with Tenderer's name and submitted at the same time.
- Any Tender received after the stipulated time, from whatever causes arising will not be considered.
- The School shall not be responsible for any expenses incurred for the tender preparation.
- Submission of Tender by internet or fax is not permitted.

## **3. VALIDITY OF TENDER**

- Tender price shall remain valid for 6 months from the closing date of the Tender.
- No Tenderers are allowed to change his/her Tender offer price within the validity period.
- No Tenderers may withdraw his/her Tender within that period.

## **4. SITE VISIT**

- The Tenderer shall be deemed to have studied all plans, specifications, terms and conditions of tender and visited the site of work and made himself acquainted with the site conditions, availability of labor, basic materials, water, electricity, approach road to the site etc., before submission of tender.

## **5. TENDER PRICE**

- Tender price shall be in Brunei Dollars and all-inclusive (i.e. CIF Price inclusive of freight, custom duty and taxes payable if applicable) of the work described in the scope of work.
- All prices in the Tender Form shall be typewritten or legibly written in permanent ink.
- The price shall on the basis of the rates and prices in the Tender Documents being firm and not subject to any fluctuation in wages, prices of materials or any other costs.

## **6. TENDERER'S RESPONSIBILITIES**

- Each Tenderer is held to have checked all pages as stated in the Tender Document. They shall refer to the Procurement Department for any missing pages, drawings or duplication.
- Should the Tenderer find any discrepancy, error or omission in the Tender Documents prior to submitting their tender, they shall notify the Procurement Committee in writing thereof before the closing date of the Tender.

## **7. AMENDMENT OF TENDER PRICES**

- Tenders shall be disqualified with amendment of Tender Prices using correcting fluid or other erasing agent.
- Any amendment shall be made by crossing out the original figures and writing the amended figures above or adjacent to it.
- All amendment made shall be dully signed by the Tenderer.

## **8. ACCEPTANCE OR REJECTION OF TENDER**

- Award of Tender shall not be based solely on lowest price but consideration shall of organizational, programming and technical competence as demonstrated by the Tenderers in their overall Tender submission.
- The School reserves the right not to accept the lowest priced or incomplete Tender or any Tender, and shall not be bound to assign any reason therefor.

## **9. NOTICE**

- All correspondence and notice to be given to the Tenderers will be posted to the Tender's correspondence address given and such posting shall be deemed good service of such notice.

## **10. FURTHER INFORMATION**

For further information with regard the Tender, please contact Procurement Committee at

Ms Teh Siew Eng  
1<sup>st</sup> Floor, No. 1, Jalan Berangan,  
Bandar Seri Begawan BS8211  
Negara Brunei Darussalam  
Tel : +673 2229017  
e-mail : [procurement@chms.edu.bn](mailto:procurement@chms.edu.bn)

**METAL ROOF SURFACE PREPARATION, REPAIR, AND PROTECTIVE  
COATING WORKS AT CHUNG HWA MIDDLE SCHOOL, B.S.B.**

**(SPECIFICATION AS MENTIONED BELOW)**

No	Description	UOM	Qty	Unit price	Total amount	Remarks
1	<ul style="list-style-type: none"> <li>• To pressure wash using pressure washer to remove existing corrosion on metal roof.</li> <li>• To repair any damage surface with epoxy primer.</li> <li>• To surface prepare prior to application of Epimastic two component primer or equivalent.</li> <li>• To apply two finishing coat of Luxathane 5000 or equivalent epoxy paint.</li> <li>• To provide minimum of 5 years warranty for product and application.</li> </ul>	lot	1			

**2. Kindly indicate the followings:**

2.1	Term of payment	
2.2	Price Validity	
2.3	Period of work completion	
2.4	Defect Liability Period	

**3. Vendors are to supply all the necessary materials including tools for the completion of work as stipulated in the tender specification.****4. Works to commence 7<sup>th</sup> Aug 2026.****5. Works to be completed by 21<sup>st</sup> Aug 2026.****1. Tender submissions should include the following:**

- Company Profile and Relevant Experience
- Payment Terms and Price Validity
- Product Data / Technical Brochures

**2. Please come for the site inspection as scheduled on Wednesday, 10<sup>th</sup> Jun 2026 at 9.00am.****3. Closing date:**

The closing date for tender submission is **22 June 2026 at 10:00am.**